



Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM)
(A Govt. of Assam University)
 Recognised by UGC and member of Association of Indian Universities
 Basic Tinali, Gadadhar Nagar, Joysagar, Sivasagar-785 665

Resolution of 36th Meeting of Executive Council held on 25th February, 2022, Friday at 10:0 a.m. via Google Meet

Members Present

1. Prof. M. Kakati, Vice Chancellor & Chairperson – Executive Council
2. Mr. Prabir Das, Member Director, STPI, Guwahati
3. Prof. J Tamuli, Member Prof. Guwahati University
4. Prof. Bhaskar Kr. Chakraborty Retd. Prof, Dept. Of Law, Gauhati University
5. Dr. Anjan Thakur, Member Rtd. Director, NPC
6. Dr. Mridusmita Das Dean (i/c), ARGUCOM

Item no.	Item Detail	Resolution no.	Resolution details
1	Confirmation of the resolutions of 35 th Executive Council Meeting held on 30.12.2021 at the Conference Hall of RCS Establishment, Khanapara, Guwahati-22.		Confirmed
2	ATR of the 35 th Executive Council Meeting held on 30.12.2021 at the Conference Hall of RCS Establishment, Khanapara, Guwahati-22.		Confirmed
3	Approval of the Budget for publication of a book in Assamese under School of Entrepreneurship and Management – Azadi ka Amrit Mahotsav: An estimated budget of Rs 28,500/- has been placed by the School of Entrepreneurship and Management for publication of a book in Assamese - Azadi ka Amrit Mahotsav. EC may kindly approve the budget.	1/36.	EC found the budget to be cost effective and have approved the printing of 100 copies as of now. If need arises, EC suggested to print more copies with the approved budget.
4	Extension of Major and Minor Projects assigned to the regular Assistant Professors and Assistant Professors (contractual): A total of four (4) ongoing Major research projects and nineteen (19) minor research projects funded by the University has been assigned to the regular Assistant Professors and Assistant Professors (contractual) under the School of Entrepreneurship & Management, School of Public Policy & Law and School of Innovation & Technology. The	2/36.	EC approved the extension for completing the projects for at least next two years. EC mentioned it to be a good move for achieving creative approach through such research initiative by the faculty members.

B. M. Das
 Registrar (Admn.)
 Assam Rajiv Gandhi University of
 Cooperative Management Sivasagar

1 | Resolution of 36th EC, Date: 25/02/2022

M. Kakati
 Vice Chancellor
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	grants have been received by the faculty members in the year 2020. As these research projects are still in the working phase, the time period needs to be extended. EC may kindly approve the extension of the time period for at least next two years for completing the projects.		
5.	EMD and Security money return of the pond excavation work done by Shri. Kaushik Gogoi at main cite: Kaushik Gogoi Contractor has requested for release of the Security deposit on account of completion of the pond excavation work at the main site of ARGUCOM. His application is placed for discussion.	3/36.	EC has instructed the University to discuss the matter with the Executive Engineer of PWD and as per the opinion of the engineer, the University can make the payment to Kaushik Gogoi.
6.	Renewal of Rent Agreement of the ARGUCOM building at the temporary campus: The rent agreement with Shri. Manashjyoti Dutta and Shri. Danish Dutta, owner of the ARGUCOM building at the temporary campus has expired on 31 st December 2021. Therefore, the rent agreement needs to be renewed from 1 st January 2022 with an enhanced rate. The existing rent is Rs. 91,777/- per month. With the addition of 15% enhanced rate, the new rate will be Rs. 1,05,544/- per month. The matter is placed for discussion and approval.	4/36.	EC has approved the renewal of rent agreement from 1 st January 2022 with Shri. Manashjyoti Dutta and Shri. Danish Dutta, owner of the ARGUCOM building at the temporary campus with the addition of 15% enhanced rate. The new rate will be Rs. 1,05,544/- per month.
7.	Approval of MoU between ARGUCOM and Assam Startup-The Nest: An MoU has been signed between ARGUCOM and Assam Startup-The Nest through IIM Calcutta Innovation Park (IIMCIP) on 14 th February 2022. The objectives of the MoU will support the objectives as laid down in the Assam Startup Policy. The MoU has been placed in EC for approval.	5/36.	EC has approved the MoU between ARGUCOM and Assam Startup-The Nest under the School of Entrepreneurship & Management
8.	Approval of MoU between ARGUCOM and Jhanji Hemnath Sarma College: An MoU will be signed between ARGUCOM and Jhanji Hemnath Sarma College in order to impart both theoretical and hands on training for Certificate Courses to the students of Jhanji Hennath Sarma College. The matter of the MoU has been placed in EC for approval.	6/36.	EC has approved the content of the MoU between ARGUCOM and Jhanji Hemnath Sarma College under the School of Entrepreneurship & Management. EC has advised that the University can sign MoU's with any college or institution for academic collaboration and EC's approval shall not be required for such MoU's where there is no financial involvement of the University.
9.	Approval of MoU between ARGUCOM and Sibsagar Girls' College: An MoU will be signed between ARGUCOM and Sibsagar Girls' College under the School of Entrepreneurship & Management, in order to establish an Innovation and Incubation center in its premises for the development and sensitization of entrepreneurial skills among the students. The matter of the MoU has been placed in EC for approval.	7/36.	EC has approved the content of the MoU between ARGUCOM and Sibsagar Girls' College under the School of Entrepreneurship & Management. EC has advised that the University can sign MoU's with any college or institution for academic collaboration and EC's approval shall not be required for such MoU's where there is no financial involvement of the University.
10.	Relating to retention of unutilized fund of Rs.40 lacs of the RKVY training:	8/36.	As per the Sanction Order No. AGA.35/2013/Pt-III/120 dtd Dispur, the 29 th

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A Report is prepared in the light of Training Policy of the University in relation to retention of unutilized fund of Rs. 40 lacs of the RKVY training. The report is submitted in EC to discuss and approve.

October, 2013, the University was granted a sanction of Rs. 62.5 lakhs for conducting different training programmes as approved by the State Level Sanctioning Committee (SLSC) of RKVY 2013-14. The Release Momo no.: Agri/RKVY/ARGUCOM/2013-14/15 dated 05/02/2014.

The sanction was as per the budget proposal submitted by ARGUCOM to the Department of Agriculture, Govt. of Assam. As per the mail by S.K. Tucker, Chief Director, TOPIC CENTRE of NCDC, and as instructed to the University, the cost of the training programmes had to be finalized on the basis of the following:

1. Rs. 2500 per person per day for 2 days
2. Rs. 1.5 lacs for off centre training for 4 days.

Accordingly, the University has approved the trainee cost @ Rs 1000 per person per day and the same has been communicated to the Director, Agriculture vide no. RUCM/Acad/Training RKVY/88/2012/352 dated 13th June 2013.

Normally, the rate per participant includes; TA expenses for the trainees/resource persons, DA and honorarium for resource persons, Training materials, Stationary, Food, Tea & Snacks, Lodging expenses as needed. It also includes University charges, Overhead charges, Remuneration to & contribution by Inhouse faculty members, Classroom charges, Lab charges, etc.

Accordingly, the University had conducted training programmes under RKVY for the sanctioned amount of Rs. 62.5 lacs and on the basis of cost per participant. A total of 1571 no.s of trainees has been trained against the proposed physical target of 1562 no.s. After completion of the training programmes, the University has submitted the Utilization Certificate (UC) to the Department of Agriculture, vide letter no. RUCM/Acad/Training RKVY/91/2014/476 dated Sivasagar the 14th March 2015 and the UC has been accepted by the Department.

When the account was given to the Internal auditor, the Chartered Accountant has audited those costs where vouchers were available, but did not audit the internal charge amounting to Rs. 40 lacs which has been shown as unutilized fund in University accounts by the CA. The internal charge should include charges like; University charges, Overhead charges, Remuneration to

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3 | Resolution of 36th EC, Date: 25/02/2022

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		<p>& contribution by Inhouse faculty members. Classroom charges, Lab charges, etc.</p> <p>The then Vice Chancellor, Dr. Rajan Zaman, certified the amount of Rs. 40 lacs to be included as the salary of contractual staff and he wrongly put salary instead of honorarium to the inhouse faculty members and did not submit the internal vouchers inclusive of charges like; overhead University charge, classroom charge, lab charge, remuneration to & contribution by inhouse faculty members.</p> <p>Meanwhile, he has left the University without settling the matter with the internal auditor, and thus the amount of Rs. 40 lacs is still reflecting in the University's account as unutilized fund.</p> <p>Therefore, the matter has been placed and discussed in the EC and the EC members has directed the University to charge all the items (which has been excluded at that time) based on the training policy which has been duly approved by the Executive Council vide resolution no. 9/16 of the 16th EC held on 21st April 2017.</p> <p>On the basis of the Training policy as mentioned above the following adjustment may be made as per the aforesaid training policy and by providing the vouchers to the CA on the following:</p> <ol style="list-style-type: none"> 1. Overheads University Charges: 20% of total cost of training programme (Para 3.1 of training policy) 2. Class room Charges: Rs 2000/- per class per day. (Para 3.1 of training policy) 3. Lab Charges: Rs 2000/- per class per day.(Para 3.1 of training policy) 4. Fees for teaching faculty and resource persons: Rs. 2000/- per session out of which for internal resource persons sharing of fees between Resource Person and University will be 30: 70 subject to a minimum of Rs. 500 is to be paid to the faculty. (Para 3.1 & 3.3 training policy) <p>EC has directed the University to submit the statement of Rs. 40 lacs to the Internal auditor for the necessary action based on the above vouchers.</p>
11.	<p>Budget Approval of Students' Proposal under School of Entrepreneurship & Management: School of Entrepreneurship & Management has submitted Innovation & research proposals for</p>	<p>9/36. EC has advised that the Project under head no. 5 & 6 can be clubbed with training projects or NRL funded projects.</p>

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 Registrar (Admn.)
 Assam Rajiv Gandhi University of

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 Vice Chancellor
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approval of Budget from the interest accrued from the Corpus Fund of the University.

Title of projects	Amount
1. Upgradation of E Rickshaw by implementing Solar Technology	279080
2. Electric bi-Cycle	57000
3. Room Dehumidifier	41000
4. Mechanised Rice Crop Cutter	102000
5. QFD at curriculum development of ARGUCOM	40000
6. Awareness and popularisation of earthen utensils at Sivasagar Town	45000
7. Smart Dustbin	28500
8. Smart Fan	37500
Total	630080

EC mentioned that the remaining projects are interesting and would be a step towards resource mobilization of the University. Therefore, EC has approved the remaining six (6) projects.

EC has also instructed the University to design certain monitoring mechanism for budget utilization of the projects

Matter is placed for discussion and approval.

12. **Matter related to maternity leave of Ms. Bishakha Chetia:**

Ms. Bishakha Chetia, Assistant Professor (Contractual) under the School of Public Policy & Law, has applied for maternity leave from 3rd March 2022. However, it is to be noted that her existing contract will expire on 26th March 2022. So, the matter for her maternity leave after the said period, i.e., from 26th March 2022, has been placed in EC for discussion.

10/36.

EC has approved the maternity leave of Ms. Bishakha Chetia, Assistant Professor (Contractual) under the School of Public Policy & Law from 3rd March 2022 till 26th March 2022 (till her existing contract). However, the remaining days of her maternity leave, i.e., from 26th March 2022, will be subjected to the renewal of her contract and will have to be placed in the EC, where the matter of renewal of contracts for the Assistant Professor (Contractual) comes as an agenda item in the upcoming EC.

11.

Award of Doctoral Degree to Shri. Samudra Gupta Kashyap, PhD Scholar 2017 batch:

Shri. Samudra Gupta Kashyap, PhD Scholar 2017 batch has successfully completed his Final Defence Viva on 10th February 2022. He has successfully fulfilled the minimum requirement of publishing at least one (1) research paper in a refereed journal or

11/36.

EC has congratulated Shri. Samudra Gupta Kashyap, PhD Scholar 2017 batch for his successful completion of PhD work. EC has approved for the award of Doctoral Degree to Shri. Samudra Gupta Kashyap.

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5 | Resolution of 36th EC, Date: 25/02/2022

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Scopus indexed journal and at least two (2) paper presentations in conferences/seminars, before submission of his Thesis. The details of his publications are as below:

Details of the Paper:

Title of the Research Paper: Srimanta Sankardevar Samajik Udbhavan aru Netritwar Gunsamuh (The Social Innovations and Leadership Qualities of Srimanta Sankardeva.


Name of the Journal: Satsori

Name of the Publisher: Sadin Printers


ISSN No: 2319-8893

Status of the paper: Published

Therefore, he may be awarded the Doctoral Degree for his research. The matter is placed in EC for approval.


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(Prof. MunindraKakati)
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